



## Homeless Services Network of Central Florida (HSN) Job Announcement

The Homeless Services Network of Central Florida (HSN) is the lead agency for the Central Florida Continuum of Care serving Orange, Osceola and Seminole Counties. HSN facilitates a comprehensive and integrated system of services designed to ensure that any experience of homelessness is brief and rare.

**Position: Chief Financial Officer**

### Position Summary

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The mission of the Homeless Services Network of Central Florida (HSN) is to facilitate a comprehensive and integrated system of services in Central Florida designed to ensure that any experience of homelessness is brief and rare. To be successful, every staff member must be committed to the goal of ending homelessness among our neighbors. That commitment must include the willingness to, at times, engage in work of the organization that may not fall fully in the center of typical responsibilities of the job description but are critical to maintain the mission of the organization and ensure the maximum number of people experiencing homelessness is able to obtain and maintain permanent housing.

HSN coordinates homeless services across the tri-county region; provides system support services including HMIS, the Coordinated Entry System and Housing Location Services; and administers more than \$6M in HUD funding, \$3M in VA funding and \$3.5M in local jurisdictional funding annually. The Chief Financial Officer will work directly with the Executive Director to oversee the Finance Division and Grants Division, maintain standards of compliance with Fiscal Policies and Procedures, US GAAP, grant and government reporting requirement, spending budgets, and staff the HSN Finance Committee.

A highly motivated social service professional with at least 10 years' experience in senior financial managerial position. Bachelor's degree in Accounting, Finance or related field, an advanced degree strongly preferred. This person must be passionate about HSN's mission and able to promote and communicate the philosophy, mission and values of HSN to external and internal stakeholders.

### Minimum Qualifications/Requirements

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- Advance computer skills, including proficiency in MS Office and nonprofit accounting software. Proficiency with MIP Abila preferred.
- Financial data analysis and report creation experience is preferred
- Strong verbal, analytical, organizational and written skills.
- Problem solving abilities

- Leadership skills and strategic vision
- Strong work ethic
- Reliability
- Familiarity with public and private grant programs and grants management (knowledge of HUD housing and homeless assistance programs strongly preferred)
- Passionate about HSN’s mission and able to promote and communicate the philosophy, mission and values of HSN to external and internal stakeholders.
- Ability to balance and prioritize multiple projects simultaneously.
- Ability to work independently with supervision.

### **Certificates, Licenses, Registrations**

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- Hold a valid driver license in accordance with HSN’s Motor Vehicle Policy.
- Ability to use one’s personal vehicle for daily duties with reimbursement.
- CA, CMA or CPA. CPA strongly preferred.

### **Compensation**

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\$100,000 - \$115,000

Interested applicants should submit cover letter, resume and a writing sample to [HSNTeam@hscfl.org](mailto:HSNTeam@hscfl.org) with HSN CFO in the subject line. Or submit to CFO; HSN; 4065 L.B. McLeod Road, Suite D, Orlando, FL 32811. Resumes will be accepted until position is filled. Interviews begin the week of **May 27<sup>th</sup> 2019** and continue until filled.

Veterans, Persons of Color, and Formerly Homeless Persons Encouraged to Apply

Homeless Services Network of Central Florida [HSN] provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, HSN complies with applicable state and local laws governing nondiscrimination in employment. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.